

CAMP CLEANUP CHECKLIST



Name of Group _____

Name of Person Responsible for the Group _____

CHECKLIST:

Vacuums and cleaning supplies are located in each building.

Staff House----Heat is off _____

- Carpeting is vacuumed _____
- All wastebaskets are emptied _____
- Beds are tidy _____
- Bathrooms & toilets are clean _____
- Showers are clean _____
- Living room blinds are down _____

Chapel----Heat is off _____

- Food and garbage is removed _____
- Kitchen is clean _____
- ** Coffee pots are unplugged _____
- Dining area is vacuumed _____
- Bathrooms & toilets are clean _____

Farm House----Heat is off _____

- Food and garbage is removed _____
- Upstairs is swept _____
- Beds are tidy _____
- Stairs are swept _____
- Small carpets are shaken out _____
- Living/dining area is vacuumed _____
- Showers and bathrooms are clean _____
- Kitchen and porch are tidy _____

Boy's Dorm----Heat is off _____

- Garbage is removed _____
- Floor is vacuumed _____
- Beds are tidy _____
- Toilet is clean _____
- Bathroom is clean _____

Girl's Dorm----Heat is off _____

- Garbage is removed _____
- Floor is vacuumed _____
- Beds are tidy _____
- Toilet is clean _____
- Bathroom is clean _____

Camp Jacob----Heat is off _____

- Garbage is removed _____
- Floors are vacuumed _____
- Beds are tidy _____
- Toilet is clean _____
- Bathroom is clean _____

Sauna----Light is off _____

- Bench & floor are clean _____

Grounds----

- Litter is picked up _____

Choose one of the following. Then sign and date below:

- 1) All items on the above list have been checked and completed. Coffee pots are unplugged. Heat is turned off in every building and in every staff-house room. The facility is clean. We are taking all remaining food and all garbage with us.
- 2) We are leaving the facility in reasonable condition. We have made arrangements with Zion Lutheran Church for someone else to complete the cleaning of the camp. Coffee pots are unplugged. Heat is turned off in every building and in every staff-house room. We agree to pay \$25.00 per hour for all necessary cleanup.

Date Key Returned _____
 Amount Paid _____
 Zion Staff Initials _____

Signature _____ Date _____